

**Lower Polk CBD**

**Board of Directors Retreat**

**Friday, May 20<sup>th</sup> 2016 – 10:00 am to 5:00 pm**

**1142 Van Ness San Francisco**

**Retreat Agenda**

- I. Reaffirm vision, mission and Board Members commitments – 30 minutes**
  
- II. Roles and Responsibilities of Executive Officers and Board – 30 minutes**
  
- III. Board Composition and Recruitment Needs – 30 minutes**
  
- IV. SWOT Assessment – Strengths, Weaknesses, Opportunities and Threats – 2 hours (30 minutes per assessment topic)**
  
- V. Identifying 2-3 goals that are priorities for 2016 that are the framework for the 2016 work plan – 2 hours**
  - a. Goals = LPCBD 2016 work plan**
  
- VI. Reflections – 20 minutes**
  
- VII. Public Comment – 3 minutes per speaker**
  
- VIII. Next Steps – 10 minutes**