



Board of Directors Meeting – January 19th, 2018 – 10:00 a.m.

Lower Polk Community Benefit District Office: 1170 Sutter Street, San Francisco, CA 94109

AGENDA

Call to order – Chris Schulman – President

1. Review and Approval of Minutes (Chris Schulman) (2 mins)
ACTION: Approve Minutes from LPCBD September Meeting
2. Review and Approve Financials (Raul Avila) (2 mins)
ACTION: Approve December Financials

New Business

3. Upcoming Annual Meeting
4. Board Development (5 minutes)

Old Business

5. Executive Director's Report: (Christian Martin) (25 mins)
 - a) New Office Construction
 - b) DPW Ambassador Grant Pool
 - c) Tenant Landlord Clinic Update
 - d) Cleaning and Maintenance Summary
 - e) 311 Today software development
 - f) Reading Elementary Fundraiser
 - g) Upcoming Events

Announcements (5 mins)

Public Comment (5 mins)

Motion to Adjourn (Chris Schulman)

The next meeting will be February 16th, 2018.

General Information

Welcome to the Lower Polk Community Benefit District (LPCBD) Board of Directors Meeting. Our board is made up of volunteers, many of whom own property in the district and/or are business owners in the district. Others may live or work in the Lower Polk neighborhood and have a history of commitment to making it a better place to live, visit, and work. None of the board members are compensated.

The LPCBD is focused on improving the quality of life for all people in the District by supplementing services performed by the city and county of San Francisco. Those services include - but are not limited to - street cleaning, greening, neighborhood



beautification, social services, and public safety.

The LPCBD is funded by a special assessment approved by and paid by property owners in the district. The assessments appear on property tax bills, which are collected by the San Francisco Assessor's Office, and which are forwarded by that office to the LPCBD.

Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided. If, when a member of the public speaks, the Chair asks him or her to introduce themselves, it is done as a matter of courtesy. If the speaker does not wish to do introduce him- self/herself, he/she is free to decline.

Members of the public are welcome at all board meetings and committee meetings except for closed sessions as allowed for in the California Brown Act. Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided.

About Public Comment

Public comment is taken on every agenda item, after board discussion, but before the board vote. Public comment at this time is limited to the specific agenda item. In general, public comment will be limited to 2 minutes per person per item, and 6 minutes total per item. These limits may be modified by the Chair at his/her discretion. General Public Comment is used for remarks to the Board about items not on the agenda. At Board meetings, general public comment will be taken at 10:45 AM.

Members of the Board are not permitted to discuss items not on the agenda. Therefore, during general public comment, there is no discussion, notes will be taken on comments.

Pursuant to Section 54957.9 of the Brown Act, the Board shall exclude or remove all persons who willfully cause a disruption of a meeting so that the meeting cannot be conducted in an orderly manner. "Disruption" includes personal attacks, physical threats, derogatory, offensive, insolent, threatening, slanderous, obscene, etc. comments directed at members of the Board, the CBD's Executive Director and/or Administrative Staff, guests, or members of the public.

Disruption also includes boisterous or other behavior that prevents the meeting from continuing in an orderly fashion. This behavior is to be distinguished from comments which are critical but are delivered in a manner which is not disruptive to the meeting and which are non-threatening. Members of the public may also contact the Lower Polk Community Benefit District's Executive Director and request agenda items be added to the Board meeting. The Executive Director may be contacted at (415) 845-7094 or via email at: cmartin@lowerpolkcbd.org.

If, due to a disability, you require accommodations to attend this meeting, please contact Christian Martin at (415) 845-7094.

